



**WEST CHICAGO ELEMENTARY
SCHOOL DISTRICT 33**

Kristina Davis Ed.S., Superintendent
May 16, 2024, Board Briefs

Rita Balgeman, Board President
Morgan Banasiak, Board Vice President
Tom Doyle, Board Secretary
Chad McLean, Board Treasurer

Felicia Gills, Board Member
Sandra Garcia, Board Member
Janette Hernandez, Board Member

The Board of Education's regular meeting was held at Lemay Middle School on Thursday, May 16, 2024, beginning at 7:00 p.m.

Board Members in Attendance

Mrs. Rita Balgeman, Mrs. Morgan Banasiak, Mr. Tom Doyle, Mrs. Sandra Garcia, and Mrs. Janette Hernandez. Absent: Mrs. Felicia Gills and Mr. Chad McLean.

Changes or Additions

The closed session was canceled.

Shared Agreements:

1. *Make decisions according to what is best for ALL District 33 students.*
2. *Respect staff and other board members and their opinions.*
3. *Be willing to see things from the eyes of seven (7) people, not just one (1).*
4. *Allow everyone to complete their thoughts.*
5. *Commit to shared leadership.*
6. *Respect confidentiality.*
7. *Adhere to our belief in our students' full potential and successful future.*

Strategic Plan Goals

Goal #1 – Student Growth and Achievement

Goal #2 – Learning Culture of Equity, Engagement & Agency

Goal #3 – Professional Culture of Teamwork & Continuous Improvement

Goal #4 – Family Engagement & Community Partnerships

Goal #5 - Effective and Innovative Use of Resources

Shared Agreements Reflection

At the July 18, 2013, meeting, the Board of Education finalized their “shared agreements” and agreed to begin each regular board meeting by reflecting on one agreement. The Board revised the shared agreements on November 6, 2014. The agreement's purpose is to help maintain a positive environment in which to conduct board work.

Board Member Janette Hernandez shared her statement: “I was gathering my thoughts, and one thing that came to mind was the importance of commitment in shared leadership. I know each person who is around the room or is working for District 33 has a life of their own and has separate things going on besides trying to make and act on what is best for our students at District 33.

In life, we get many things thrown at us at times. It could be a sudden change that turns our lives upside down or a health change that impacts our daily routine. It could also be bringing a new life into this world, and now your life is full of joy and no sleep. Meanwhile, while all this is happening, school is still in attendance, students still need to learn, teachers still need to teach, and administrators still need to administrate. So, if someone is not in attendance that day or days due to life changes, that means that someone picked up another responsibility that perhaps they did not have. It could be filling in a classroom, taking more phone calls than usual, or having more students in your caseload. For those who are currently taking on more responsibilities, I want to thank you. I want you to know your work is not going unnoticed. Thank you for keeping the flow!

This is also a great way for us to show our students at District 33 that working together is key, that each role is important, and that we can all be leaders at times. When we see a friend who needs help, we can offer help, and together, we can accomplish great things!”

Recognition/Showcase/Presentation

Showcase

Birth to Three School Showcase Laying a Strong Foundation

Mrs. Katy Baldassano, Supervisor for the Birth to 3 program, along with Christina (Maria) Konchu, Family liaison, highlighted how the B-3 program is helping to lay a strong foundation in D33. The goal is to increase parent and child interactions in positive ways. The Birth to 3 program supports children who are enrolled in D33 under the age of 3. This support includes groups, field trips, classes, screenings, assessments, and home visits. The most important partnership is through parents to improve child outcomes. The assessment tool called PICCOLO helps identify areas to support home visits. It gathers information about positive adult/child interactions that support child development through talk and play. They use the term “29 Things”. These 29 things have been shown to correlate with leadership skills, the more the parents do the 29 things, the greater the impact on future behavior, cognitive development, and vocabulary. Facilitators conduct a 5-7-minute assessment to observe how parents interact with the child. The administration and board members were given a handout demonstrating the 29 things. A video was also shown, and board members and administrators checked off what they observed.

Presentation

Behavior Supports Update 23-24 School Year

Sherri Massa, Director of Student Services, and Patrick Jecmen updated the board on decreased behavior incidents. Positive Behavioral Interventions and Supports (PBIS) is an evidence-based, tiered framework for supporting student behavioral, academic, social, emotional, and mental health. When implemented with fidelity, PBIS improves social-emotional competence, academic success, and school climate. All D33 schools are PBIS schools. In the 2022-2023 school year, 50% of the schools received recognition for implementation. For the 2023-2024 school year, they expect all schools to receive recognition. Information regarding how they support struggling students, professional development, and restraint and time-out data was also provided. Current trends and data summary showed a significant decrease in the number of students and incidents from prior years.

E.T.A.W.C. Statement

No E.T.A.W.C. statement at this time.

Public Comment

No public comment at this time.

Follow-up to prior statements

No follow-up at this time.

Superintendent News - Birth to 3 Superintendent News

The Superintendent News is to update the board and community on some of the many programs and activities occurring in the schools and the departments determined to help us accomplish the goals of the District Strategic Plan.

Goal #4: Family Engagement and Community Partnerships

In addition to supporting foundational skills for all future school learning, the Birth to 3 Program also works to support District 33 Child Find efforts. Child Find is a component of the Individuals with Disabilities Education Act (IDEA) that requires each school district to actively seek out and identify all children from birth through age 21 for early intervention or special education services.

A key part of the Birth to 3 Program is connecting children with developmental delays to early intervention for speech and language therapy, occupational therapy, developmental therapy, and behavior support. Approximately 25% of Birth to 3 Students are also enrolled in Early Intervention.

To support family and community engagement as well as support student achievement, we are excited to share several updates with you:

- We have completed 441 screenings this year. Research shows that when specific screening tools are used, 70-80% of developmental disabilities and 80-90% of mental health concerns can be identified early.
- We have completed 393 hearing and vision screenings.
- Children enrolled in the Program receive a full screening every 6 months. This includes developmental, social-emotional, vision, hearing, and health.
- The Program also offers free screenings to anyone in the community, even if they are not interested in enrolling in the Program.
- As part of our efforts to reach more families, we have partnered with 3 apartment complexes to host pop-up screening events on the property. We promote the events through the management of the complex and by putting flyers on all the apartment doors. On the day of, families see our tent, tall waving banner, and friendly staff. Families who complete a screening go home with a small bag of materials used in the screening and a package of diapers. We then follow up with these families.
- We have hosted 3 events so far this spring and have 2 scheduled for this summer.

We screen children from September through July-only taking the month of August off from this important work.

Consent Agenda

The Board of Education conducted the following business on a consent agenda as follows:

- Approved the board meeting minutes of April 18, 2024;
- Approve the contract renewals with the following vendors: Care Solace, ParentSquare, GoGuardina, PearDeck, and Maysle.
- Approved the list of bills dated May 6, 2024, through May 17, 2024, in the amount of \$1,144,590.45;
- Approved payrolls of April 15, 2024, in the amount of \$1,962,861.30, and April 30, 2024, in the amount of \$1,926,447.39;
- Approved imprest account from April 18, 2024, to May 1, 2024, in the amount of \$755.00;
- Approved the disposition of the audio tape of the Board of Education's regular closed session dated November 3, 2022. Meetings that are at least 18 months old and meet the State criteria are disposed of;
- Approved the personnel report;

0 Administration:

2 Certified: Mikayla Jasek, Elementary Teacher at Turner, effective 2024-2025 School Year; Rebecca Salvo, Math Teacher at LMS, effective 2024-2025 School Year;

2 Classified: Jonathan Antonio, Temp Custodian at ESC, effective May 13, 2024; Yadira Garcia, Paraprofessional at Prek Pioneer, effective 2024-2025 School Year;

10 Resignations: Colleen Dewan, School Psychologist at IK, effective June 11, 2024; Kelly Lake, IEP Specialist at Currier, effective April 30, 2024; Valeria Perez, Paraprofessional at Currier, effective June 11, 204; Mary Robin Nowack, Paraprofessional at LMS, effective June 11, 2024; Sara Fisco, Science Teacher at LMS, effective May 4, 2024; Vianca Perez, Paraprofessional at Prek, effective June 11, 2024; Ashtyn Lee, Learning Behavior Specialist at LMS, effective June 11, 2024; Tristan Cure, Multilingual Learner Coach at Turner, effective June 12, 2024; Brian Barry, Science Teacher at LMS, effective June 30, 2024; Jessica Del Alzarar, Physical Education Teacher at LMS, effective end of the 2023-2024 School Year;

1 Retirement: Donald Franch, Head Custodian at Turner, effective June 30, 2024;

0 Leaves:

Financial Reports

- The Board of Education reviewed the Treasurers' Report and Budget Report as of April 30, 2024, along with the financial charts;
- The Board of Education received a financial report from Kristian Davis, Superintendent, stating that the district received \$1,200,907.00 in evidence-based funding, \$3,596.72 in State Free Lunch and Breakfast, \$167,777.00 in Early Childhood Block Grant, \$12,240.00 in other State Programs, \$238,069.82 in the National School Lunch Program, and \$106,902.27 in the School Breakfast Program since the last meeting.
- The Board of Education received a summary of each school's monthly activity accounts as of April 30, 2024.

Discussion of New /Ongoing Business with Possible Action

- *Administrator Laptops and Desktops* - The Board received information about purchasing replacements for the desktop fleet and administrator

laptops. The Board will review the information and vote at the June 6, 2024, board meeting.

- *Clear Touch Boards* - The Board voted to approve the purchase of Clear Touch Boards for Wegner, Turner, and Indian Knoll.
- *Student Chromebooks* - The Board voted to approve the purchase of new HP G10 Chromebooks for 2nd and 6th grade students for the 24/25 school year.
- *Juniper Upgrade* - The Board received information to purchase replacements for the out-of-date wireless access point system. The Board will review the information and vote at the June 6, 2024, board meeting.
- *IASB School Board Governance Recognition* - Kristina Davis and the Board continued discussing the school board's governance recognition application. They will continue discussing and reviewing questions during the next board meetings.
- *1st Reading of Board Policies* - The Board reviewed the 1st reading of the policies as follows: Policy 2:40-Board Member Qualifications; Policy 2:260-Uniform Grievance Procedure; Policy 2:265-Title IX Grievance Procedure; Policy 4:190-Targeted School Violence Prevention Program; Policy 5:10-Equal Employment Opportunity and Minority Recruitment; Policy 5:20-Workplace Harassment Prohibited; Policy 5:300-Schedules and Employment Year; Policy 7:10-Equal Educational Opportunities; Policy 7-10E Exhibit- Equal Educational Opportunities Within the School Community; Policy 7:20-Harassment of Students Prohibited; Policy 7:18 -Prevention of and Response to Bullying, Intimidation, and Harassment; Policy 2:270-Discrimination and Harassment on the basis of Race, Color, and National Origin Prohibited; Policy 5:100-Staff Development Program; Policy 2:50-Board Member Term of Office; Policy 2:60-Board Member Removal from Office; Policy 2:140-Communication To and From the Board; Policy 2:140 E Exhibit-Guidance for Board Member Communication Including Email Use; Policy 4:20-Fund Balances; Policy 4:110-Transportation; Policy 5:35-Compliance with the Fair Labor Standards Act; Policy 5:40-Communicable and Chronic Infectious Diseases; and Policy 6:40-Curriculum Development.

Action Items

- *Confidential Personnel Salaries* - The Board of Education voted to approve the 2.89% annual salary increase recommendation for confidential staff.
- *AVID Summer Professional Development* - The Board of Education voted to approve the summer professional development for Advancement Via Individual Determination (AVID), an educational program designed to support students. Training will be held from July 31 to August 2nd in Minneapolis and will include 22 Leman staff members.
- *Tax Sheltered Annuity* - The Board voted to approve the 3 Tax -Sheltered-Annuity (TSA) providers (AXA/Equitable, VOYA Financial, and PlanMember) as acceptable firms for employee participation in tax-deferred annuity plans for the 2024-25 term, effective July 1, 2024.

Information Items

The Board of Education received/reviewed/discussed the following informational items:

- Restraint and Time-out Update;
- Summer Professional Development and Curriculum Work;
- Food Procurement Process;
- Most current posting of available job positions in School District 33;

- Freedom of Information Act Report noting there are no new requests since the last board meeting;
- Out of District placement of Students with Disabilities report stating that 28 special education students and 4 general education students have been placed out of the district as of May 16, 2024;
- Short-term maternity leave report was shared;
- Student Chronic Absentee from April 18, 2024, through May 8th, 2024, the percentage of students chronically absent district-wide is 21%;
- Student Suspension Report for March indicated 15 out-of-school suspensions, 43 in-school suspensions, and 0 Bus suspensions;
- The Board of Education was provided with the School newsletters from the buildings;
- Truancy Referral Report for April 2024, indicating that 2 new students were referred to the Regional Office of Education, and 24 students continue to be listed on the Regional Office of Education truancy referral report;
- No suggested items at this time.
- Board outreach - several board members attended Lemans National Junior Honor Society night on May 13, 2024.
- Parking lot - Principal Advisory Committee update was provided.

Report of District Committee Meetings

- The Board received the Opportunity for Influence update.
- No open comments at this time.

Upcoming Meetings/Events

The Board of Education members reviewed upcoming meetings and events.

Adjournment

The above review of action taken by the Board of Education at their regular meeting is provided in an attempt to keep you informed. If you have any questions regarding any of the information provided or wish to discuss any of the items, please do not hesitate to contact my office.

Respectfully,

Kristina Davis, Ed. S.

Kristina Davis,
Superintendent of Schools

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